



CITC Programs Coordinator

- **Elite, professional sporting environment in a global organisation**
- **Fun, supportive & professional team.**
- **Empowering and engaging workplace**
- **Full Time Position (12 Month Contract)**

We are looking for an enthusiastic and passionate community minded person who will be a dedicated role model and advocate of our Foundation, community and social values across all programs and more particularly the needs of young people in our home region of Southeast, Melbourne.

The Job

Melbourne City FC is looking for a Community Programs Coordinator (12 month contract) within our City in the Community Foundation (CitC).

This is an entry level position where the postholder will work closely with the Head of Community and the Club's Marketing team and be responsible for the delivery and measurement of CitC's programs.

The role focusses on the delivery of programs and clinics in the community and on A-League Matchdays. The successful candidate will have a genuine passion for community and football and be a brand ambassador for CITC, ensuring our high professional standards and vision are applied across all our projects.

Who are we?

As part of City Football Group, Melbourne City FC's ambition is to develop the best footballing talent, to deliver an exciting and forward playing game and to increase participation in football on and off the field. By achieving these ambitions, we are growing a sustainable and socially responsible organisation.

Melbourne City FC competes in the major Australian domestic football competition, the A-League, A-League Women and Y-League.

City Football Group consists of 11 football clubs and is the fastest growing sporting organisation in the world. Manchester City – City Football Group's largest club - has been named as the most innovative sports team worldwide by Sports Innovation Lab, a research and market intelligence firm.

About City In the Community

As the charitable arm of Melbourne City FC, CITC's vision is to empower better lives through football. We use the power of football to promote social inclusion, physical activity, education and employment. CITC is the community arm or charitable foundation of the Melbourne City Football Club. As part of City Football Group (CFG), we are closely connected with City in the Community Manchester and City in the Community New York, and our global network allows us to share best practice from around the world. We are also part of the global 'Cityzens Giving' initiative, run by CFG, which supports football-based community programmes in 20 cities around the world, including Melbourne.

Key Responsibilities

- Planning, promotion, and delivery of CITC in person football clinics with schools and community groups.
- Delivery of Cityzens Giving, City in the Community funded programs including I Speak Football, Homework Clubs and Young Leaders.
- Manage CITC Match Day activations including allocation of Mascots, Mini Roos and assistance with CITC special events. Attendance at all MCFC home matches is expected.
- Assisting with fundraising events and initiatives that raise the profile of CitC in the local community.
- Recruit, train and deploy Young Leaders to form a part of the City family.
- Some out of hours and work on weekends will be required.

In return, we provide you with:-

- Start date in early January 2022
- Opportunity to be part of a global organisation
- Club Memberships
- Staff Bonus scheme
- Free onsite parking
- Deals and discounts with corporate sponsors
- Fun and supportive team culture

This is a unique opportunity to truly make a difference in the community and be a part of a global organisation. If you feel you meet this brief, then we want to speak to you! Please send your covering letter and resume to Susan Mills, Head of Human Resources at

recruitment@melbournecityfc.com.au. **Applications close on Friday 10 December, 2021.**

Position is only open only to candidates with current Australian work rights and only shortlisted candidates will be contacted.

The City Football Group is fully committed to safeguarding children and other vulnerable people across our business. As such, this appointment will be subject to Safer Recruitment processes including satisfactory criminal record and other background checks. City Football Group promotes equal opportunities in employment we positively welcome applications from all candidates.

We will screen all applicants and select candidates whose skills and experience seem to meet our needs. We will carefully consider your application during the initial screening and will contact you only if you are selected for an interview. Employment is subject to the provision of proof of eligibility to work in the respective country.